

**Colorado Department of Human Services
Division of Child Support Services Website
Intergovernmental Access Disclosure and Acceptable Use Agreement**

Issuance of an account to access the Colorado Division of Child Support Services website is predicated upon the user's acknowledgement, acceptance, and adherence to the following conditions. By signing this data access request form, the applicant acknowledges and agrees:

- That all child support personally identifiable information, in electronic or paper form, is confidential in nature and must be protected from unauthorized access or disclosure, and such information may not be shared;
- To use the information obtained solely for the authorized purposes of the child support program;
- That the unauthorized use of the information can result in civil and/or criminal penalties available in state and federal laws and regulations;
- That the browsing of information for personal interest, whether a party to the case or an acquaintance of a party to the case, is strictly prohibited;
- That the use of social media or networking websites to share child support information, or the posting of same on public websites is strictly prohibited;
- That without notice, the Colorado Division of Child Support Services may suspend the applicant's access to the data due to safeguard concerns.

Name: (please print)	Date:	
Job Title:	Email:	
Signature:	Phone:	
Agency/ Unit:	5 Digit Location Code (FIPS):	
Address:		
City:	State:	Zip:
Signature of the User's Supervisor is required for access to the website. To prevent unauthorized access to the website, Supervisors are required to notify the Colorado Division of Child Support Services at the email below immediately upon the termination, separation, or re-assignment of the user.		
Supervisor Name: (please print)	Date:	
Job Title:	Email:	
Signature:	Phone:	

All fields are required. Manual or digital signature is acceptable.
Incomplete applications will be returned.

Send completed application to: cdhs_echildsupport@state.co.us